



Kokatha Aboriginal Corporation RNTBC

ABN: 17 649 502 722 ICN: 8093

## KOKATHA PASTORAL COVID - 19 WORKPLACE SAFE PLAN

### 1. Background

Kokatha Aboriginal Corporation (KAC) management continues to deal with the COVID-19 threat in accordance with current government advice and mandates, whilst also taking a precautionary approach to ensure as much protection of KAC members and staff as possible. **KAC's priority remains the wellbeing of KAC and Kokatha Pastoral (KP) staff<sup>1</sup>.**

The SA Government announced that the SA borders would reopen to all states and territories from Tuesday 23 November. Since 23 November the **COVID-19 threat and risks to Pastoral business staff has significantly increased.**

### 2. Issues

Based on information available from business partners, WorkSafe SA and Government agencies; businesses such as KP will be required to demonstrate that they are taking **"all reasonable measures to keep staff and clients safe"** if they are to be authorised to stay operational once COVID-19 cases are detected in their Local Government Area (LGA).

The following **KP COVID-19 Workplace Safe Plan** is part of measures to keep staff, contractors and visitors safe so that KP can continue business as usual.

### 3. Kokatha Pastoral COVID - 19 WORKPLACE SAFE PLAN

The Plan takes into consideration current **government advice, KAC protocols and KP business partner mandates.**

As of 4 January, SA is at **Level 1 Restrictions**. Therefore, first and foremost **KP management will take into considerations all advice and adhere to any mandates enforced by government.**

#### Practical on Property COVID – 19 Transmission Prevention

- Staff and contractors must provide when requested up to date vaccination status before entering the **Roxby Downs Station homestead area.**
- Non-essential visitors to the **Roxby Downs Station homestead area** must seek approval from the KP Operations Manager, application form at **Attachment A.**
- Staff travel on and the off the properties is to be kept at a minimum and for essential purposes only.

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<sup>1</sup> Includes KAC, KP staff, Directors, and members



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- The *click and collect* option for purchasing food and groceries be used by staff when practical.
- When practical KAC staff in Port Augusta as well as freight companies must be utilised to provide contactless delivery of goods.
- Travel to the station by KP Operations Manager and KAC staff must be pre- approved by the KAC CEO on a case-by-case basis.
- As requested by the KP Operational Manager, staff, contractors and visitors must undergo a COVID-19 test and be deemed negative before entering the **Roxby Downs Station homestead area**.
- **All government advice** in relation to social distancing, mask wearing, close contact, isolation and testing etc **must be followed at all times**.

### Practical on Property COVID – 19 Suspected or Confirmed Cases

- KP or employers must notify a case of COVID-19 to SafeWork SA, if the case can be reliably attributed to a workplace exposure. ([notifications.safework@sa.gov.au](mailto:notifications.safework@sa.gov.au). Alternatively, call SafeWork on 1300 365 255).
- If you reasonably suspect someone could have the virus, or has been exposed, this creates a health risk, and will need to **follow the steps listed in Attachment B, SA Health – Managing Suspected or Confirmed Cases document**.
- Staff and contractors **who have symptoms and or tested positive to COVID-19 via either a RAT or PCR test must isolate and notify their supervisor/employer immediately.**
- **When isolating with the Roxby Downs Station homestead area**, the following rules apply:
  - ✓ You must **stay isolated until your public health authority advises** you are safe to leave.
  - ✓ Must not leave except in an emergency or to get essential medical care. (hospital).
  - ✓ Must not go into places including workshop or other people accommodation.
  - ✓ If **you share your accommodation with others**, you should limit your contact with them. Do this by staying alone in your own room, using a different bathroom, if possible avoiding shared areas.
  - ✓ Must not let any other person into your accommodation unless the person,
    - Lives with you and cannot live somewhere else
    - Is providing medical care for you
    - Is entering for an emergency



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## Attachment A

### Kokatha Pastoral COVID - 19 SAFE PLAN - Visitor Application Form

Visitor Name(s) \_\_\_\_\_ Date \_\_\_\_\_

Visitor Name(s) \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Details \_\_\_\_\_

Company Name(s) \_\_\_\_\_

Reason for and duration of visit (include proposed date of arrival and departure)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attach evidence of your current COVID-19 Vaccination Status. NO STATUS NO ENTRY**

NOTE WELL visitors are required to provide their own food, provisions and be self-sustainable.

Visitors must practice KAC, State and Commonwealth government COVID-19 mandates and protocols.

Kokatha Pastoral **prohibits visitors to the stations** who fit any of the following criteria:

- Are infected with COVID-19
- Believe they may be **infected with** COVID-19 or feeling unwell
- Believe they have been **exposed to** COVID-19 within last 7 days
- Travelled **internationally or visited a hot spot** within the last 7 days
- Been deemed by health authorities to be a close contact of an active COVID case

I do not fit any of the above criteria - Signature \_\_\_\_\_

**Approved / Not Approved** Approved visitors must notify KP 48 hours prior to arrival.

Operations Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

Operations Manager contact details: [kpom@kokatharntbc.com.au](mailto:kpom@kokatharntbc.com.au) 0428 580 060

Kokatha Business Centre, 35 Flinders Terrace, Pt. Augusta SA 5700 ; PO Box 3030, Pt. Augusta West SA 5700 Email [kpom@kokatharntbc.com.au](mailto:kpom@kokatharntbc.com.au)



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**Attachment B**

**SA Health – Managing Suspected or Confirmed Cases document**

4 January 2022