

KOKATHA ABORIGINAL CORPORATION RNTBC ICN 8093

NOTICE OF ANNUAL GENERAL MEETINGS OF MEMBERS FOLLOWED BY KOKATHA COMMON LAW HOLDERS MEETING



This notice is to advise the Annual General Meeting of members of Kokatha Aboriginal Corporation RNTBC ICN 8093 (**KAC**) and a Kokatha Common Law Holders meeting will take place as follows:

Day 1- Date:	Saturday 14 December 2024
Time:	9:30 am to 4.00 pm KAC Annual General Meeting BBQ breakfast supplied by KAC at 8:00am and registration commencing from 8:30am
Place:	West Augusta Football Club, 13 Gardiner Avenue, Port Augusta West SA 5700

Day 2- Date:	Sunday 15 December 2024
Time:	9:30 am to 2.00 pm Kokatha Common Law Holders Meeting BBQ breakfast supplied by KAC at 8:00am and registration commencing from 8:30am
Place:	West Augusta Football Club, 13 Gardiner Avenue, Port Augusta West SA 5700

Please note:

- The KAC Annual General Meeting (**AGM**) on **Saturday** is for **KAC members only**.
- The Kokatha Common Law Holder Meeting on **Sunday** is for **all KAC members and registered Kokatha Common Law Holders**. To attend this meeting, you must be a KAC member or registered Kokatha Common Law Holder. If you are not a KAC member or registered Kokatha Common Law Holder you will not be admitted.
- Registration closes at 10:30am sharp.

To cater for families, children's activities will be provided on both Saturday and Sunday commencing at 9.30am. Morning tea, lunch and afternoon tea will be provided on both days.

Members must check-in and register upon entry.

Check your details: At registration, please check your details in our registration lists to make sure your name, address and other details are up to date. You can update them on the day and register to receive email and SMS alert messages from KAC.

Code of Conduct

All members attending the AGM must act in accordance with the Code of Conduct. A copy of the Code of Conduct is **enclosed** with this notice. ([Kokatha website](#))

Directors have called the AGM to provide KAC members with the opportunity to:

- find out about the activities, operations and finances of KAC since the last AGM,
- ask questions about the processes and finances of KAC,
- speak about any items on the agenda, and ○ vote on any resolutions proposed.

Proxy

If you are a KAC member and cannot attend the AGM, under the Rules of the Corporation you can appoint a proxy. The person you select as your proxy must also be a member. Your proxy cannot be appointed as a proxy for any more than three (3) members.

Proxy forms must be returned to the Corporation by mail, email at erika.grantham@kokatha.com.au or by dropping them into the KAC Office front desk at 35 Flinders Terrace, Port Augusta or mailbox **at least 48 hours before the start of the AGM by 9:30am Thursday 12 December 2024**. The proxy form must be complete, including the person's signature appointing the proxy. If KAC does not receive your proxy form at least 48 hours before the AGM start time, it cannot be accepted. Proxy forms are included in this package, and the KAC rule book is available at www.kokatha.com.au

Travel assistance

To assist members and registered KAC Common Law Holders to attend the AGM and CLHM, KAC will provide a \$200 gift card and fuel payment. You must be a KAC member or registered Common Law holder to receive this assistance. For fuel assistance please contact Khatija Thomas at the SANTS Office on 1800 010 360 or email KhatijaT@nativetitlesa.org

AGENDA ANNUAL GENERAL MEETING OF MEMBERS OF THE KOKATHA ABORIGINAL CORPORATION RNTBC

14 December 2024 at West Augusta Football Club, 13 Gardiner Avenue, Port Augusta West SA 5700

Chairperson: Carly Chamberlain

Facilitator: Geoff Deans



Item	Description	Responsible
	PRE-COMMENCEMENT <i>Registration, proxy forms and apologies book – please write apologies in the book to be noted in the minutes.</i>	
1.	CHAIRPERSON’S WELCOME - Introduction, quorum, minute’s silence and Code of Conduct	Chairperson
2.	PROXY APPOINTMENTS	Chairperson
3.	MINUTES OF THE PREVIOUS MEETING - Confirming the minutes of the previous meeting - Matters arising	Chairperson
4.	BOARD REPORT	Chairperson
5.	CEO REPORT	CEO
6.	DIRECTORS’ FEES <i>Motion: That in accordance with rule 7.15.1 of the Rule Book, the Directors of the Kokatha Aboriginal Corporation RNTBC, as appointed from time to time, be paid for activities that they undertake in their capacity as Directors at a rate of \$650 per day (or any part thereof).</i> See explanation of the resolution attached .	Directors
7.	THE TABLING OF THE AUDITED FINANCIAL STATEMENTS <i>Motion: That the 2024 Audited Financial Report for Kokatha Aboriginal Corporation and controlled entities be accepted.</i> APPOINTMENT OF AUDITOR FOR THE NEXT FINANCIAL YEAR AND SET THE AUDIT FEE. <i>Motion: That Basso Newman be appointed as auditor for Kokatha Aboriginal Corporation and controlled entities for the 2024-25 financial year.</i>	KAC General Manager - Finance & Risk (with RSM)
8.	KOKATHA PEOPLE NATIVE TITLE COMPENSATION CHARITABLE TRUST REPORT AND RESOLUTION The following special consent resolution is related to the Kokatha People Native Title Compensation Charitable Trust and proposed at the AGM: 8.1 Proposed under 4.5 of the Trust Deed , the members hereby consent to the Trustee applying or appropriating all income accumulated in the Accounting Period ending 30 June 2024 in pursuit of the Trust’s Charitable Object.	Director of Trustee
9.	CODE OF CONDUCT <i>Motion: That in accordance with rule 20.1 of the Rule Book, the new Code of Conduct be adopted and will replace the previous Code of Conduct.</i> See explanation of the new Code of Conduct and draft copy attached .	Chairperson
10.	DIRECTOR NOMINATIONS AND ELECTION There are four Director positions up for election at the AGM. Enclosed nomination form must be submitted by no later than fourteen days (14 days) before the AGM (5pm Friday 29 November 2024) . Nominees will be given an opportunity to give a 1-2 minutes presentation. <i>Motion: That (insert the names of the four highest vote getters) be appointed as Directors of the Kokatha Aboriginal Corporation RNTBC Board for a two-year term.</i>	Chairperson



11.	CHC NOMINATIONS Families break into groups and select nominations for the CHC Committee in accordance with rules 15 to 16 of the KAC Rule Book.	Chairperson
12.	MEMBERSHIP REGISTER UPDATE Members to check registration details before departing, ensuring email, mobile phone and address are provided for members to receive correspondence.	Chairperson
13.	ANY OTHER BUSINESS - Kokatha netball report	Chairperson Kokatha netball representative
14.	CLOSE	Chairperson

Attachments

Form of appointment for proxy

Director Nomination Form

Director Eligibility

Minutes of Previous meeting

Kokatha Aboriginal Corporation RNTBC ICN 8093 Code of Conduct (19 March 2021) [Link](#)

Kokatha Aboriginal Corporation RNTBC ICN 8093 Rule Book (15 December 2023) [Link](#)

Draft new Code of Conduct

AUTHORISED BY THE BOARD OF KOKATHA ABORIGINAL CORPORATION RNTBC.

ITEM 6 – DIRECTORS’ FEES

The Directors’ fees paid by KAC are set by the members under rule 7.15.1 of the Rule Book.

The rate for Directors’ fees is currently \$450 per day and has not been changed for the last 6 years since the 2018 AGM.

The KAC Board proposes a new rate of \$650 per day (or any part thereof).

Some corporations have rates much higher than the rate that is being proposed but the KAC Board believes that the new rate is an appropriate balance of the use of Corporation funds and acknowledging the work and time commitment required from Directors.

ITEM 9 –NEW CODE OF CONDUCT

The KAC Board has reviewed the Code of Conduct to make sure that it is fit for purpose and easy to understand.

The KAC Board proposes the **attached** new Code of Conduct as an updated and simpler Code of Conduct for all to follow so that everyone is treated with respect and courtesy.

The purpose of this new Code of Conduct is to ensure that the Corporation and Kokatha People can hold meetings, work together and conduct Kokatha business in a way that is respectful, professional and in the best interests of all.

In accordance with rule 20.1 of the Rule Book, the **attached** Code of Conduct will be put to members for approval at the AGM